



Sacred Foundations, Inc.

Spiritual Center and School of Divinity

P.O. Box 8417 San Jose CA 95155 408.307.8034 www.sacredfoundations.net

Code of Ethics

Sacred Foundations, Inc. Spiritual Center and Divinity School, hereby states that all Board Members, staff, Ordained Ministers, and students agree to behave in the manor outlined in this document.

Speak and act in ways that honor the dignity and value of every individual.

Provide care that is intended to promote the best interest of the client and to foster strength, integrity and healing.

Demonstrate respect for the cultural and religious values of those they serve and refrain from imposing their own values and beliefs on those served.

Are mindful of the imbalance of power in the professional/client relationship and refrain from exploitation of that imbalance.

Maintain relationships with students and clients on a professional basis only.

Avoid or correct any conflicts of interest or appearance of conflicting interest(s).

Refrain from any form of sexual misconduct, sexual harassment or sexual assault in relationships with students, clients, or colleagues.

Refrain from any form of harassment, coercion, intimidation or otherwise abusive words or actions in relationships with clients, students, or colleagues. This includes Emails, Facebook, Twitter, social networking sites, digital, or any other forms of media.

Safeguard the confidentiality of clients and students when using materials for educational purposes or written publication.

Respect the confidentiality of information entrusted to them by clients, students, or other staff when communicating with others for the safety of any person or when required by law.

Understand the limits of their individual expertise and make referrals to other professionals when appropriate.

Seek to establish collaborative relationships with other spiritual communities.

Ensure that private conduct does not impair the ability to fulfill professional responsibilities or bring dishonor to Sacred Foundations, Inc.

Clearly distinguish between statements made or actions taken as a private individual and those made as a member or representative of Sacred Foundations, Inc.



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Ethical Principles in Relationships Between Supervisors/Educators and Students

Maintain a healthy educational environment free of coercion or intimidation.

Maintain clear boundaries in the areas of self-disclosure, intimacy and sexuality.

Provide clear expectations regarding responsibilities, work schedules, fees and payments.

Provide adequate, timely and constructive feedback to students.

Maintain a healthy respect for the personal growth of students and provide appropriate professional referrals.

Maintain appropriate confidentiality regarding all information and knowledge gained in the course of supervision.

Ethical Principles in Relationships with Spiritual Community

Abide by the professional practice and/or teaching standards of the state/province/country, the community and the institution in which they are employed.

Do not directly or by implication claim professional qualifications that exceed actual qualifications or misrepresent an affiliation with any institution.

Ethical Principles in Relationships with Colleagues

Honor all consultations, whether personal or client-related, with the highest professional regard and confidentiality.

Maintain sensitivity and professional protocol of the employing institution and/or the certifying organization when receiving or initiating referrals.

Exercise due caution when communicating through the Internet or other electronic means.
Respect each other and support the integrity and well-being of their colleagues.

Take collegial and responsible action when concerns about or direct knowledge of incompetence, impairment, misconduct or violations against this code arise.